



Dear Postal Customer:

The panel mailbox (Neighborhood Delivery & Collection Box Unit [NDCBU], or apartment panel) that serves your address was vandalized recently. The possible theft of mail has been reported to the Postal Inspection Service. If you are aware of fraudulent activity against your credit card or checking accounts or similar fraudulent activity pertaining to theft of your mail, please contact the Postal Inspection Service at (877) 696-5322. Your assistance will increase the likelihood that the person(s) responsible will be caught.

The following pointers will help to protect you from mail theft:

- DO NOT leave mail in your NDCBU overnight. This is usually when thieves attack.
- Deposit your mail into blue USPS Collection Boxes during the day, take it into a post office, or hand it directly to a letter carrier.
- Use Direct Deposit for regular incoming checks. Ask your bank to wire checks directly into your account.
- Promptly report non-receipt of credit cards, checks and other valuable mail to the senders and to Postal Inspectors.
- Be alert for suspicious people or vehicles in the area of your NDCBU. If you see suspicious activity, please call 911 and Postal Inspectors immediately while suspects are still in the area.
- Use block watch and community review programs to deter vandals. Form neighborhood watch programs. Local police can assist.

Should you have any questions or need additional information, please contact us at the above number. We regret any inconvenience this may have caused you, and thank you for your understanding and support.

MAIL THEFT is a FEDERAL CRIME investigated by the U.S. Postal Inspection Service. REWARDS are payable for information leading to the arrest and conviction of violators.



United States Postal Inspection Service
P.O. Box 2000
Pasadena, CA 91102-2000
(877) 696-5322



Additional crime prevention options to consider:

- Relocation of external mailbox to a higher visibility area (Postal approval required).
- Relocation of mail receptacles to the inside of a building or locker enclosure.
- Purchase mail receptacles that provide a higher level of security. (CBU's, Horizontal boxes).
- Install a security cage around the mail boxes. (wrought iron, fencing)
- Request increased police patrols.
- If security patrols are available, request the security guard to pick up the mail and place it in a safe place (office).

A USPS official is available for assistance in implementing any of these options. Please contact your local post office to request further information.